FLORIDA DEPARTMENT OF EDUCATION INITIAL PROGRAM APPROVAL STANDARDS FOR INITIAL TEACHER PREPARATION (ITP) PROGRAMS (FORM ITP IAS-2015)#

Instructions:

A Florida institution seeking initial approval of its initial teacher preparation (ITP) program, authorized in section 1004.04, Florida Statutes, shall submit an electronic folio that contains a description and supporting evidence of the design, delivery, curriculum content and evaluation of the specified program. The Florida Department of Education Initial Program Approval Standards for Initial Teacher Preparation (ITP) Programs (Form ITP IAS-2015) contains the specifications for what must be included in an initial electronic folio. Electronic folio submissions may be submitted to the department by the quarterly deadlines of each year, January 15, April 15, July 15 and October 15. Institutions shall submit the folios by email to EdPrepFolio@fldoe.org or mail an electronic storage device containing the folio to: Florida Department of Education

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Office of Educator Preparation
325 West Gaines Street, Room 124
Tallahassee, FL 32399-0400

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A program folio shall contain the following:

Standard 1. Program Candidate and Completer Quality
The program ensures that candidates and completers are prepared to instruct prekindergarten through grade 12 (p-12) students to meet high standards for academic achievement.

Indicator 1.1: Each program consistently applies admission requirements in accordance with section 1004.04(3)(b), F.S.

The following criteria must be met to receive a rating of Acceptable.
The program describes:
1. Admission requirements, processes, methods and procedures used to determine students have met the admission requirements outlined in section 1004.04(3)(b), F.S.;
2. Methods for tracking the progress and status, and providing assistance to any student who was admitted under the 10% waiver provision; and
3. Plan for annually collecting, monitoring and reporting data on candidates who were admitted, enrolled and completed the program.

Indicator 1.2: The program must demonstrate that each completer possesses the required knowledge, skills, and professional behaviors relevant for professional practices and work characteristics in his or her field.

The following criteria must be met to receive a rating of Acceptable:
The program shall describe:
1. Process of how it will assess, monitor and document each program candidate's progress and mastery of the Uniform Core Curricula (UCC) in coursework and field experiences, as defined in Rule 6A-5.066(1)(hh)6.a. to include:
- Florida Educator Accomplished Practices (FEAPs)
- The Competencies and Skills for Teacher Certification prescribed in Rule 6A-4.0021,F.A.C.
- State-adopted content standards (Florida Standards)
- Scientifically-researched reading instruction
- Content literacy and mathematical practices
- Strategies appropriate for instruction of English language learners
- Strategies appropriate for instruction of students with disabilities
- School safety
2. Matrix that describes the critical task, assignments and assessments during coursework and culminating field experience(s) and internship

for the competencies and skills associated with each component of the UCC, including:
- Prefix, number and title for each course in which the UCC is taught and assessed
- Performance measure or indicator that is being assessed
- Title and description of critical task or assessment activity
- Assessment instrument or method used to determine proficiency, including the specific criteria program candidates must meet.

3. Plan for providing documented remediation, mentoring and coaching feedback that supports program candidate's progression throughout the program and mastery of the UCC.
4. Final summative evaluation used to determine each program completer has demonstrated the required knowledge, skills, and professional behaviors in p-12 public classroom setting using a state-approved performance evaluation system that is aligned with the partnering school district(s)' evidence-based framework. If the culminating field experiences and internship will take place in a private p-12 classroom setting, or in an out-of-state p-12 classroom setting in accordance with s. 1004.04(5)(b), F.S., provide the final summative evaluation that will be used to determine the program completer has demonstrated all required knowledge, skills and professional behaviors.
5. Plan for analyzing candidate performance data at the individual and program level to ensure candidate's mastery of the UCC.
6. Plan for collecting and monitoring the Florida Teacher Certification Examination (FTCE) results to ensure each candidate possesses the competencies and skills relevant for professional practices and work characteristics in his or her certification subject area.
7. Plan for providing remediation and feedback to candidates who are unsuccessful in passing all subtests of the FTCE.
8. Plan to monitor and remediate program completers who were referred by the employing school district during the first 2 years immediately following program completion (2-year guarantee). The plan includes criteria for developing an individualized plan with specific learning outcomes and documenting the outcomes of the assistance provided.

Indicator 1.3: Program candidates and completers must demonstrate positive impact on p-12 student learning growth in the candidate's and completer's area(s) of certification as measured by student performance data.

The following criteria must be met to receive a rating of Acceptable:
1. The program describes:
   - Evaluation method(s) that will be utilized by a program candidate to demonstrate positive impact on p-12 student learning growth.
   - How data results will be collected, evaluated and analyzed on program candidate impact on p-12 student learning growth during field experiences.
2. The program describes:
   - P-12 student learning growth data that will be gathered for each program completer within the first year of teaching after program completion.
   - How data results will be collected, evaluated and analyzed on program completer impact on p-12 student learning.

Standard 2. Field and Clinical Practices
The program ensures high-quality field and clinical experiences with high-quality feedback and support for each program candidate.

Indicator 2.1: Postsecondary and school district personnel meet the requirements for supervision in accordance with s. 1004.04(5)(a-b), F.S.

The following criteria must be met to receive a rating of Acceptable:
1. The program describes the process for ensuring, collecting and monitoring data on the qualifications of both postsecondary program faculty and school district and instructional personnel who instruct, direct or supervise field experience courses or internships in which a student candidate demonstrates his or her impact on p-12 student learning growth, as outlined in s. 1004.04(5)(a-b), F.S.
2. Documentation shall include a written agreement between the program or institution and the school district or private school that states all candidates will be placed with district personnel or instructional personnel who meet the requirements outlined in s. 1004.04(5)(b), F.S.

Indicator 2.2: Field and clinical practices are completed in settings relevant to program objectives for the development of candidate skills.

The following criteria must be met to receive a rating of Acceptable:
The program describes the process or plan for:
1. How settings are selected and monitored for each candidate's field clinical experiences and internships relevant to program objectives for the development and practice of candidate skills that represent the full spectrum of school communities in multiple contexts;
2. How candidates receive feedback on their progress through field clinical experiences and internships, including strategies for improvement; and
3. How remediation will be determined, administered, and monitored on program candidates who are not proficiently progressing in field clinical experiences and internships.

Standard 3. Program Effectiveness
The program supports continuous improvement that is sustained and evidence-based and that evaluates the effectiveness of its candidates and completers.

Indicator 3.1: The program routinely and systematically examines candidate and completer performance and impact.

The following criteria must be met to receive a rating of Acceptable:
1. The program describes its process for the annual review and analysis of aggregated data it will collect on <u>program candidates</u> and <u>program completers</u>, including:
   - Impact of p-12 student learning for all program completers employed in Florida public schools (Standard 1.3).
   - Program completers' performance as evidenced by the Annual Program Performance Report Card (Standard 1.3).
   - Assistance provided to any program completer(s) as a result of the 2-year guarantee (Standard 1.2).
   - Impact of p-12 student learning for all program candidates during field experiences (Standard 1.3).
   - Program candidates' culminating field experience performance evaluations in demonstration of mastery of the UCC (Standard 1.2).
   - Program candidates' FTCE subtest results at the competency level (Standard 1.2).
   - Program candidate data admitted under the 10% waiver (Standard 1.1).
   - Other data results under consideration by the program.

2. The program describes how it will analyze the aggregated data and determine areas of need or weaknesses for consideration for program improvement.

Indicator 3.2: The program uses results of data collection to enhance program elements and capacity.

The following criteria must be met to receive a rating of Acceptable:
The program describes:
1. How it will use aggregated data analyses of program candidate and program completer performance and impact to identify and drive decisions for programmatic enhancements and improvement.
2. Stakeholders (roles and responsibilities) who will be involved in the decision-making process for determining the enhancement of program elements and capacity for impacting p-12 student including how their input will be used.

SCORING GUIDE

Each indicator shall receive a rating of Acceptable or Unacceptable based on the narrative description and documentation in the folio. The indicator ratings are as follows:

Acceptable = A
The evidence presented in the folio is clearly described and in alignment with the indicator. The narrative is well-articulated, realistic, and contains all required elements. Documentation is complete.

Unacceptable = U
The evidence presented in the folio is incomplete, not clearly described or is not in alignment with the indicator. The narrative or supporting documents do not address or satisfy the described elements.

OVERALL RATING SUMMARY FOR INDICATORS			
STANDARD 1	INDICATOR 1.1	INDICATOR 1.2	INDICATOR 1.3
STANDARD 2	INDICATOR 2.1	INDICATOR 2.2	
STANDARD 3	INDICATOR 3.1	INDICATOR 3.2	

Enter an **A** or **U** for each indicator based on the rating scale above.

SUMMATIVE RATING

The results of the ratings for all indicators within each standard will determine the summative rating:

Full Approval– Program has earned "acceptable" for all indicators.

Denied – Program has earned "unacceptable" on one or more indicators.